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MEMORANDUM OF UNDERSTANDING ON EXCHANGE OF FACULTY

This Memorandum of Understanding (MoU) is effective as of 13 09 20 (Effective Date) to establish collaboration between Clara's College of Commerce, Yari Road, Versova, Andheri (W) Mumbai- 400061, India, hereinafter referred to as Clara's College of Commerce of the FIRST PARTY

And

VIVA Institute of Management & Research, Shirgaon, Virar, East, Dist. Palghar - 401305, India, hereinafter referred to as VIVA IMR, of the SECOND PARTY, for the purpose of exchange of faculty. The aforesaid institutions are hereinafter referred to individually as institute and collectively as institutes.

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Article 1: GOAL OF THE AGREEMENT:

The goal of this MoU is the exchange of teaching personnel and Students between both the Institutions and in order to enhance cross-cultural understanding, learning, and sharing of knowledge mainly based on research and skill enhancement between the two institutions through Research Conferences, Faculty Development Programmes and students skill development events based on case studies, Conclaves, Guest sessions, Industry Interactions and similar events.

Article 2: FACULTY EXCHANGE COORDINATION:

Each institution shall appoint one member of its teaching faculty to coordinate the Research related programme and others on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of Clara's College and a programme coordinator from the side of VIVA IMR, will periodically review and identify ways to strengthen cooperation between the two institutions.

Article 3: EXCHANGE FACULTY:

- a. The exchange of faculty is for the mutual benefit of both institutions. This Collaboration is for Teaching and conducting Lectures (Online/Offline Mode), Research Activities, Participation in various events, programmes and competitions, Exchange of academic materials and publications.
- b. The Home Institution will submit faculty credentials to the Host Institution prior to the beginning of each exchange.
- c. Exchange Faculty will be employees of the Home Institution, and will be compensated by the Home Institution. In no event shall the Exchange Faculty be considered agents, employees or representatives of the Host Institution.

Article 4: Student Exchange:

- a. Students will be invited for various departmental events, competitions and activities.
- b. Students will be entitled to attend special guest lectures on the relevant topics.
- c. Students and Faculties of both institutes will be invited to participate in various research based activities organised in institutes.
- d. Faculties of both institutes will be invited to deliver lectures on the relevant topics in the interest of students.
- e. The parent institution will submit student details to the host institution prior to the start of the exchange program.

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- f. Both Institutes agree to develop the following collaborative activities in the academic areas of mutual interest, on the basis of equality and reciprocity.
- g. The Institutes will share infrastructure facilities.
- h. The Institutes will be responsible for smooth conduct of lectures and activities.

Article 5: ADHERENCE TO RULES & REGULATIONS

Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the rules and regulations of the institutions.

Article 6: COMPENSATION AND BENEFITS:

Each Institution shall also be responsible for its own staff's salaries during the exchange program. The host institution bears no responsibility for providing funds to visiting faculty for any purpose other than those provided to its own faculty to support teaching, e.g., photocopying, telephone, and computer support. Except for salary and benefits, exchange faculty will be eligible for the usual faculty privileges by the host institution.

Article 7: LEGAL EFFECT

Nothing in this Memorandum shall be construed as creating any legal relationship between the institutes. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

Article 8: VALIDITY

The Memorandum shall remain in force for a period of **THREE YEARS** commencing from effective date. Institutions may extend the term by written agreement signed by both after review.

Article 9: AMENDMENTS/MODIFICATIONS

This MoU may be amended or modified by a written agreement signed by the representatives of both institutes.

Article 10:TERMINATION

Either institution may terminate the MoU by giving written notice of **six months** in advance to the other institution. Once terminated, neither Clara's College nor VIVA IMR, will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, Clara's College



and VIVA IMR, will ensure that the provisions of this Memorandum shall continue to apply to all activities in progress until their completion.

Any controversy, dispute or difference in relation to this MoU, shall be resolved amicably by both institutions.

Clara's College of Commerce and VIVA IMR, welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.

Signed for Clara's College of Commerce,

Principal,

Principal
Claras Colleges of Chegener Commerce
Yari Road, Versova,
ndieri (Wit) Roadb Vetsov 161

Andheri (West)

Mumbai- 400061, India.

Date 13/09/2022

Signed for VIVA Institute of Management & Research

Directo

Principal / Institute of Management & Research

VIVA Institute of Management & Research,

Shirgaon, Virar East

Dist. Palghar - 401305,

India

Date

